What is this about?
Farms can be risky workplaces. So keeping yourself and others safe on your farm is a serious business.

As a business owner, you have legal obligations to minimise the risks you and your workers, visitors and contractors are exposed to. Implementing workplace health and safety procedures is all about using common sense, and there are many useful resources to help you ensure the risk of injury on your farm is kept as low as possible.

Why is it important?
You’re legally obliged to put in place a number of workplace health and safety processes and procedures tailored to your farm. The paperwork associated with this can appear overwhelming, but there are many templates designed for farm use that make this much easier.

What’s next?
REVIEW AND DISCUSS
If you’d like to document or review your workplace health and safety practices, you can access Module 7 at smartcane.com.au. The module records your current practices, and the checklist format helps to identify any options for further improvement.

Your district facilitator or productivity officer can help you to follow-up on any additional information, training or expert advice.

GET INVOLVED IN SMARTCANE BMP
Smartcane BMP has modules that cover all aspects of the cane farming business. It includes the option to become accredited in the farming practice modules (Modules 1, 2 and 3). Participation is entirely voluntary, and your facilitator can talk with you about what’s involved and put you in touch with local growers who are also part of the program.

Contact your district facilitator to get involved.
## What’s in the module?

### INDUSTRY STANDARD

#### AWARENESS OF WORKPLACE HEALTH AND SAFETY
Understanding legal responsibilities for the health and safety of your workers, contractors and visitors, and taking actions to meet their obligations

#### RISK MANAGEMENT
Undertaking a risk management process with your workers and developing procedures for all activities that pose a risk

#### CONSULTATION
Maintaining a safe work environment by regularly discussing safety with your workers and contractors, and documenting consultation when required

#### TRAINING AND SUPERVISION
Training workers in safe work practices before they begin tasks, supervising work to ensure procedures are being followed, keeping records of training, and reviewing training and safe work practices before different tasks are undertaken

#### WORKER INDUCTION AND RECORDS
Before workers and contractors begin work, undertaking inductions and recording critical details to be kept in a confidential personnel file

#### VISITOR INDUCTION
Undertaking inductions for all visitors and recording the details

#### EMERGENCY RESPONSE PLANS
Developing emergency procedures in consultation with staff and family that are appropriate to your property, including these procedures in induction for new workers, testing them to ensure they’re effective, and reviewing them each year

#### REMOTE OR ISOLATED WORK
Implementing an effective communication system for remote or isolated workers, and reviewing this annually

#### CHILD SAFETY
Identifying and controlling risks for the safety of children, creating clear rules, and making sure all staff, family and visitors know what they are

#### FIRST AID KITS AND PROVISION
Ensuring adequate first aid equipment is available at all work locations and staff have appropriate training, and all accidents and injuries are recorded

#### PERSONAL PROTECTIVE EQUIPMENT
Assessing the use of PPE and making sure it matches work conditions and task-specific requirements, it’s kept in good condition, and staff understand how to use it and where it’s kept

#### ENVIRONMENTAL HAZARDS
Considering environmental hazards and putting processes in place to manage the risks, like rotating workers or limiting exposure

#### INCIDENT REPORTING
Understanding and meeting the legal obligations for reporting incidents under WHSQ and WorkCover